



**Annual General Meeting**  
**Thursday, August 26, 2021**  
**7:00 PM**  
**Hosted via ZOOM**

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# BMA Annual General Meeting - Agenda

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## MEETING HOSTED VIA Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/88457421514?pwd=ZkU2Wlg5eFVlOGlnNnk2QnZwV1R0UT09>

**Meeting ID: 884 5742 1514**

**Passcode: 374481**

*\*Meeting hosted via ZOOM; please ensure you are muted when not speaking/asking questions\**

1. Welcome & Meeting called to order
2. Motion to pass 2020 AGM Minutes
3. Chair of the Board Report – Rachel Edward
4. Program Director Report & MEET & GREET HEIDI EPP – Alex McCune/Heidi Epp
5. Financial Report – Rovin Karuna
6. Resignation of 2020-2021 Board Members

- Rachel Edward
- Janet Sweeney
- Rovin Karuna
- Lisa Schratz

*\*Resignation date: July 28, 2021*

7. Newly elected Board Members for 2021-2022 term, with brief introductions

<ul style="list-style-type: none"><li>• Rachel Edward</li><li>• Rovin Karuna</li><li>• Janet Sweeney</li><li>• Lisa Schratz</li><li>• Katherine Wight</li></ul>	<ul style="list-style-type: none"><li>• <i>Currently accepting new nominations and applications for 2021-2022 board members</i></li></ul>
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*\*Elected Date: July 28, 2021*

*\*\*Katherine Wight: nomination date, August 13, 2021; elected date, August 19, 2021*

8. Questions
9. Meeting adjourned

## Copy of Minutes from BMA AGM – August 20, 2020

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BMA - Annual General Meeting

Aug. 20,2020

Board Members present: Rachel, Rovin, Paul, Janet, Gerda, Ron

Staff: Alex, Ruthanne

Guests

Meeting called to order by chair, Rachel, hosted via ZOOM at 7:05 pm.

1. Motion to accept minutes from AGM 2019 carried. (Rachel/Janet)

### 2. Board Chair Report (Rachel)

- With a decline in student attendance plans were made to increase the application process, but COVID - 19 hastened the end of the teaching year on March 28/20.
- Program Director Alex and Administrative Assistant Karen were kept on to oversee necessary duties and to make plans for the Fall.
- Immediate goals are to recruit 1-3 new Board members.

### 3. Program Director Report (Alex)

- 2019 began with lower numbers than last year, so recruitment plans were made.
- Three classes will be offered: choir, Orff, and instrument (violin, viola, cello)
- Changes to the academy due to COVID-19: BMA Jr. has been cancelled for next year, no food coordinator, but possibly prepared snacks, no Life Coordinator, and reduced number of assistants.
- *New Initiatives*: high expectations for attendance, engagement and home practice. This has resulted in easier teaching, more consistent progress and stronger community feeling.
- Through Abbotsford Community Foundation grant we were able to hire more staff for strings and offer *one-on-one instruction*.
- Planned student numbers are currently 56, with a wait list. Students will be divided in two groups, each meeting once a week. (Tues. or Thurs.)
- Instrument, Orff and choir will be offered. (No orchestra)
- *Health Protocol*: Masks, physical distancing and cleaning protocol is being organized.
- *Classes begin* Tuesday, Sept. 15/20 or Thursday Sept.17/20, finish May 25/21
- 3 once-per-week *volunteers needed. (set-up and classroom help)*

#### 4. Financial Report (Rovin)

- Total Expenses (July 01,2019 to June 30,2020)           \$126,029
- Budget statement (2020/21) projected total expenses.   \$122,000

5. **Resignation of 2019-2020 Board Members (Rachel, Paul, Rovin, Gerda, Janet, Ron)** Gerda, Paul and Ron will be stepping down from the Board. They were thanked for their service to BMA.

6. **Newly Elected Board Members for 2020-2021** term. (Rachel, Rovin, Janet) Motion to accept these board members carried. (Rachel/Gerda)

7. Congratulations to BMA volunteer **Marie Doerksen** who has been nominated for Volunteer of the Year Award.

8. Meeting adjourned @ 8:20 pm.

**Recording Secretary: Janet Sweeney**

## Chair of the Board Report – Rachel Edward

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As we wrap up our 8<sup>th</sup> year of the academy, and gear up for our 9<sup>th</sup> year, I can't help but reflect on the many ways the Academy has grown, been stretched and challenged, adapted, pivoted, and evolved over the years, all while keeping our number one goal at the forefront of every decision we make: *Positive Social Change in Abbotsford Through the Power of Music*.

While the board, staff, teachers, volunteers, students, families, and donors, have had to navigate the last two seasons with flexibility, hope and determination, I am so proud of the resilience and pride I've seen shining through! Our donors have graciously kept giving to our cause even while going through uncertainty; our teachers stood by, faithfully pouring their hearts and time into their lessons and keeping the kids safe and calm; our volunteers supported many difficult scenarios in and out of the classroom; our leading staff, rallied together and created a positive and "can-do" culture; our families kept entrusting us with their kids – their development and safety; and our board kept discerning, meeting, discussing, how we could keep going and growing through it all – and I am confident we have, in the last two seasons of the academy, laid some solid foundation with which to pursue a greater vision for the academy in the years to come.

While I am excited for the year ahead, I do want to pause and hold space for some difficult losses the academy suffered this year.

Our beloved viola teacher, Beth Nickel, departed this earth after a short and courageous battle with cancer that ended on February 2, 2021. Beth embodied the spirit of BMA, and used her passion and love of music to connect with and impact so many across the lower mainland and beyond. We are eternally grateful for her wisdom, skills, and energy shared with BMA. It has been a hard loss for many, including our staff/volunteers and students.

Our annual Walkathon Fundraiser has been renamed the "Choose Joy" walkathon, based on her life motto of choosing joy every day. Please watch for our Walkathon event every spring on our social media platforms and consider participating in the walk to remember Beth.

Shortly after this loss, we received word from our amazing Program Director, Mr. McCune, that he was offered a job that he just couldn't pass up. Mr. McCune has played a pivotal role in the life of BMA – starting initially as our choir teacher, then taking on the role of Program Director and expanding BMA to include a Junior Academy, an orchestra, and orff class. Under his leadership, the academy evolved, our culture of focus, making music, team work, belonging and safety grew, and many students were always waiting to enter the program! We are grateful to his time, vision, and energy poured into our academy and wish him all the best in his new job!

As we navigate another season of transition for the academy – opening back up to run at a fuller capacity and welcoming a new Program Director – there is a spirit of excitement among the board.

We have hired Heidi Epp, as our new Program Director who comes to us with years of creative experience in music and the arts! She has a passion for our vision and mission: Creating a safe place for students to learn and excel in music making, while learning valuable life lessons, continues to be the central focus of BMA, Other key values we strive to teach encompass self regulation, understanding and the healthy expression of emotions, doing our best, and practicing focus in our class rooms.

We can't wait to see how the next year of BMA infuses joy back into the academy as we welcome back a full roster of registered students!

In closing I want to share with you the vision we are working toward as we see the impact other El Sistema Programs are having across Canada:

### **//BMA 5- and 10-year vision**

#### **Where is BMA now?**

- Located in Bakerview Church
- Two days per week
- 80-90 students total in BMA Jr. and Sr.
- A, B, C classes
- String orchestra
- 5 teachers, 3 paid assistants
- 1 SEA
- 10 volunteers
- Financially solvent 1 year ahead of operations

#### **Where is BMA in 5 years?**

- Located in a local school
- Four days per week
- 100 students total in BMA Sr. and Jr.
- Advanced D class for ages 16-18
- Orchestra includes some winds and brass
- Family outreach: parent groups including some music (choir, orchestra)
- 6-7 teachers, 5-6 paid assistants
- 5 alumni volunteers or assistants
- 2 counselors/music therapist support roles
- 20 volunteers
- Summer camps
- Financially solvent 2+ years ahead of operations
- \$300k in an endowment fund

#### **Where is BMA in 10 years?**

- Located in our own permanent space
- Five days per week
- Extra support for kids & families: homework, social programs involving families, outreach in schools (perhaps smaller satellite programs)
- Full orchestra with winds, brass, percussion etc.
- Extended programs: jazz choir, drum line, ?
- 200 kids total in program
- 10-12 teachers, 10-12 paid assistants
- 40 volunteers
- 10 alumni volunteers or assistants
- Summer camps
- Financially solvent 4+ years ahead of operations
- Dedicated fundraising & marketing personnel
- \$1 million endowment fund//

While this sounds like a lot of work, I am confident that a solid foundation has been laid:

- with efficient administration, thanks to our amazing Academy Administrator, Karen Murphy Corr, who provides us with exceptional experience, knowledge, and first-class insight about HR processes and so much more
- with a solid, albeit, small but unified board, working hard to find the right and wisest avenues of support and funding, and leadership for our Program Director and Staff
- with strong creative ideas and practices from our previous, and **new** Program Director
- with connections made across Canada with other El Sistema academies, gleaned from their experiences, trials and successes, collaborating to be part of a unified music movement across the country

and will help us cover ground as we build towards our 5- and 10-year goals.

As we review the year behind us, I would like to invite each of you to consider how you may be involved in the academy moving forward – there are so many ways to get involved!

- Volunteer – class room, snack prep, fundraising/events, walking “school bus”
- Financial – we are starting to discuss effective transportation for our students and are exploring ideas and costs around a “BMA Bus”; we are hoping to build up a solid and creative music library that will serve our students for years to come; general operating costs are always helpful; and many other projects and purposes to give to
- Corporate Sponsors – we recognize the success in cross collaboration and are looking for local businesses who want to support us and in turn receive cross promotion of their businesses
- Board Members – while we have a strong and solid team, there is always room to consider more skill and expertise on our board, particular in the avenues of legal background, marketing and/or fundraising background, accounting or financial background, business background, education background or anyone who has a heart to serve the community and a passion for music education!

Consider how you might continue to be involved with BMA and reach out to us for a conversation!

Above all, my deepest gratitude to all of you who show up, promote, support, and champion the work being done at BMA.

Sincerely,

Rachel Edward



## Program Director Report – Alexander McCune

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Dear Bakerview Music Academy family and friends,

It's very strange to begin a new school year so far away from you all. BMA was a part of my career for seven years and I am very thankful for the many blessings I received in this work. I enjoyed walking with students as they grew up and developed into musicians and persons with many gifts to share with the world. I enjoyed the inspiring and fun working environment with talented and passionate teachers. I enjoyed being a part of the wider BMA community: supporters, friends, and families of our students. I will miss you all!

As you all know, the 2020-21 season was a tricky year for extracurricular programs. Wisely, the closure of many activities at least left the possibility for musical training, which was surely a great relief and support for many young people. Our board was courageous and took the chance to go ahead with our teaching year, and our staff and volunteers took on the additional work and planning to keep everyone safe and healthy. We did the extra record-keeping, organizing, and daily cleaning with the help of our dedicated volunteers. Our students, even those new to the program, were patient with the restrictions and gave their best. A great star of our whole year is certainly Mrs. Karen, who looks ahead and prepares for challenges and is always ready to take more tasks on her shoulders.

To all the BMA community, I thank you deeply for trusting and supporting my leadership over these many years. I believe we have built together a wonderful force for what is good, true, and beautiful in Abbotsford. Please continue to support each other and build up our young people as they learn, grow, and explore. May God bless you all.

Sincerely,

Alex McCune

## Program Director Report – Heidi Epp

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I want to thank the BMA Board of Directors and the staff for welcoming me so warmly into the BMA Family. I am very excited to be here and beginning my first season with BMA.

The BMA program speaks right into the heart of my life's work in so many ways. I spent 8 years working in East Van for a performing arts program called Ailanthus designed to engage high risk and underserved children and youth through the arts. They all attended on bursary as well. I am so richly blessed to have ongoing relationships with many former students who are now grown, married, parents and with great careers - some professionally in the arts - and still look to share their successes and griefs with me. I was blessed to have such a great opportunity to stretch my skills and learn who I really wanted to be as a teaching artist myself.

At Ailanthus, I grew into being a member of the Artistic Director Team heading the Music and Dance Departments. I also continued to teach piano privately. After leaving Ailanthus, I managed my own studio and took on the Role of Artistic Director for the Richmond Youth Honour Choir. I am currently preparing for their 20<sup>th</sup> anniversary season! In the 11 years I have been there, I have helped grow their organization from 2 to 3 choirs and am about to lead them on their 3<sup>rd</sup> international tour, this time to South Korea for the World Choir Games in July 2022.

Since moving to Yarrow, I've founded the Fraser Valley Children's Chorus which is now entering its 5<sup>th</sup> season. I think it is fair to say that I have spent my life dedicated to the growth and development of children and youth and the arts, with music in particular. I am delighted to bring this experience and passion back to a system that really launched me in this direction. I truly believe that ensemble music making is one of the most effective ways to nurture the character of the individual as well as community mindedness. In-order to make great music together it takes real cooperation, a strong ability to be an active listener, an ability to be inclusive to diversity, faithful in commitment, an ability to tune through tension with care and trust and that is just the beginning. It is an amazing living metaphor for all the skills that it takes to really engage and enjoy life in rich, thriving relationships.

Enough about me and the perspective I am bringing to this role. Since beginning, I have met with our staff individually and have planned a staff training and planning day for Aug 24<sup>th</sup> including a staff family BBQ to build relationship and spirit for the upcoming season. It is very clear to me what a great team has been built here at BMA and look forward to continuing that.

I am currently working on filling 3 positions:

- Choir Director (as we don't know when Bevin will need to leave)
- Musicianship Director
- and a Special Education Assistant

This is proving to be a little more challenging than expected, but the right fit is critical.

Karen has been so incredible to work with in helping me get up to speed on the many things I need to know and am still learning. I have met with Lesley Dick at Bakerview Church to review our rental agreement. Karen and I will be re-organizing the office to have a better environment to welcome parents and staff for meetings and a quiet corner for decompressing stressed children (and staff, lol). I would like to work more intentionally at building a teaching resource and repertoire library. I look forward to working together as an organization to help the children and youth of this community to grow and thrive in their lives in all aspects and grow BMA into its long-term goals as an organization.

Finally, what I am most excited about is meeting all our wonderful students and their families in person! They are, after all, our greatest asset!

With great joy and anticipation,

Heidi Epp  
Program Director of BMA

**Financial Report – Rovin Karuna**

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*\*\*\*Refer to attached Appendices\*\*\**

**2021/2022 Elected Board Members**

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Member Introductions for:

- Rachel Edward

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- Rovin Karuna

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- Janet Sweeney

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- Lisa Schratz

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- Katherine Wight

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**Questions**

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## BMA Board & Staff Contact List – 2021/2022

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|---|--|
| 1. Edward, Rachel<br><i>Board Member</i>      | 604-316-9017<br><a href="mailto:rachel.martens@gmail.com">rachel.martens@gmail.com</a>       |
| 2. Epp, Heidi<br><i>Program Director</i>      | 604-723-4040<br><a href="mailto:director@bakerviewmusic.ca">director@bakerviewmusic.ca</a>   |
| 3. Karuna, Rovin<br><i>Treasurer</i>          | 604-751-2086<br><a href="mailto:hirovin@gmail.com">hirovin@gmail.com</a>                     |
| 4. Murphy Corr, Karen<br><i>Administrator</i> | 778-245-8515<br><a href="mailto:info@bakerviewmusic.ca">info@bakerviewmusic.ca</a>           |
| 5. Schratz, Lisa<br><i>Board Member</i>       | 604-302-8020<br><a href="mailto:lisa.healthyhome@gmail.com">lisa.healthyhome@gmail.com</a>   |
| 6. Sweeney, Janet<br><i>Board Member</i>      | 604-856-7765<br><a href="mailto:mjsweeney@shaw.ca">mjsweeney@shaw.ca</a>                     |
| 7. Wight, Katherine<br><i>Board Member</i>    | 604-308-6745<br><a href="mailto:katherine_wight@hotmail.com">katherine_wight@hotmail.com</a> |

## Appendix 2: Financial Statements

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### BAKerview MUSIC ACADEMY

#### BALANCE SHEET

as at June 30, 2021

	CURRENT YEAR	PAST YEAR
<b>ASSETS</b>		
<b>Current Assets</b>		
CASH IN BANK	\$115,714	\$108,300
<b>Other Assets</b>		
DELL PC	1,400	1,400
MUSICAL INSTRUMENTS	<u>17,813</u>	<u>17,813</u>
<b>TOTAL ASSETS</b>	<b>\$134,927</b>	<b>\$127,513</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Current Liabilities</b>		
ACCOUNTS PAYABLE	<u>\$7,107</u>	<u>\$6,499</u>
<b>TOTAL LIABILITIES</b>	<b>\$7,107</b>	<b>\$6,499</b>
<b>Equities</b>		
RETAINED EARNINGS	\$121,014	\$147,481
NET INCOME	<u>6,806.00</u>	<u>(26,467.00)</u>
<b>TOTAL EQUITY</b>	<b><u>127,820</u></b>	<b><u>121,014</u></b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>\$134,927</u></b>	<b><u>127,513</u></b>



## Appendix 2: Financial Statements

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### BAKerview MUSIC ACADEMY

#### INCOME STATEMENT

JULY 01, 2020 TO JUNE 30, 2021

	CURRENT YEAR	PAST YEAR
<b>INCOME</b>		
DONATIONS	\$108,437	\$98,827
INTEREST INCOME	161	735
<b>TOTAL REVENUE</b>	<b>\$108,598</b>	<b>\$99,562</b>
<b>EXPENSES</b>		
ADVERTISING	\$570	\$580
BANK CHARGES & INSURANCE	165	310
RENT	1,875	4,059
INSURANCE	1,125	912
EDUCATION & TRAINING	625	568
MAINTENANCE & REPAIR	1,894	845
SUPPLIES & MATERIALS	2,158	4,221
SNACKS FOR CHILDREN	6,285	10,820
SALARIES FOR INSTRUCTORS	70,435	72,714
CRA COMPLIANCE		
ADMINISTRATION	10,800	27,940
ACCOUNTING (BOOK KEEPING & TAX FILING)	5,860	3,060
<b>TOTAL EXPENSES</b>	<b>\$101,792</b>	<b>\$126,029</b>
<b>NET REVENUE</b>	<b>6,806</b>	<b>(\$26,467)</b>

## Appendix 3: Donation Form

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Thank you for your support!

Name

\_\_\_\_\_

Mailing Address

(Street) \_\_\_\_\_

City, Prov., Postal Code

\_\_\_\_\_

Phone number

\_\_\_\_\_

Email

\_\_\_\_\_

Monthly donation

I want to invest in BMA with a monthly gift of:

\$10 \$25 \$50 \$100 Other \_\_\_\_\_

One time donation

I want to invest in BMA with a one time gift of:

\$10 \$25 \$50 \$100 Other \_\_\_\_\_

Payment options

Online

*(Please visit [bakerviewmusic.ca](http://bakerviewmusic.ca) to make your donation)*

Cheque enclosed

Cash enclosed

I'm interested in leaving a legacy gift

*(Please email [info@bakerviewmusic.ca](mailto:info@bakerviewmusic.ca))*

CHARITABLE REGISTRATION NO. 819795139 RR0001

*Donations over \$20 will receive a tax receipt*

**REMINDER:** We are now set up to receive online donations through Pay-Pal at

<http://bakerviewmusic.ca/donate-now/>

*With your choice of recurring monthly donations or one-time donations.*



Mailing Address:  
#3, 36130 Waterleaf Place  
Abbotsford, BC V3G 0G5

Email: [info@bakerviewmusic.ca](mailto:info@bakerviewmusic.ca)

Phone: 604 556 6548